## **Brothers, Sheila C**

From: Blonder, Lee

**Sent:** Monday, June 25, 2012 4:23 PM

To: Brothers, Sheila C

**Subject:** FW: Charges for Faculty Affairs position

From: Tracy, Timothy S

Sent: Tuesday, June 19, 2012 7:37 AM

To: Blonder, Lee

Subject: Charges for Faculty Affairs position

Lee,

Here is what I asked of the Deans Group:

- 1. A "philosophy/vision" statement for the office.
- 2. A list of "Major Job Responsibilities" and "Essential Functions" for the position.
- 3. How someone overseeing AR and GR interpretations and support to colleges might fit into this structure.

## Tim

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